BUSINESS MANUAL



Policies.

Environmental Policy

This Policy has been communicated within the company and will be made available to interested parties.

OUR AIMS

Our aims and objectives are a commitment to comply to fulfil our compliance obligations. We are committed to continual improvement by conducting constant reviews, in order to provide an effectively controlled environmental management system and service which enhances our environmental performance. Objectives, having been established, are regularly reviewed by management to determine effectiveness and progress in addition to any actions required should there be deviation to or from them. They are consistent with our strategic plan and business model. The scope is the same as that detailed within our Quality Policy.

We aim to protect the environment by:

- · Preventing pollution.
- · Controlling and reducing emissions to the environment.
- · Focusing on energy consumption and in particular, the reduction of fuel consumption and electricity.
- · Recycling, re-using and reclaiming materials.
- · Promoting the use of sustainable materials.
- Complying with legislation regulations & relevant Codes of Practice.

MONITORING OUR PROGRESS - CONTROLLING THE PROGRAMME.

We have developed an Environmental Management Programme to identify, then control the aspects and impacts identified. The Managing Director is responsible for maintaining the management system. He has been appointed to ensure that we adhere to this programme, and address resulting actions identified through it.

We have included within our system measures to control abnormal and emergency situations.

It is our aim to also consult with and communicate our Policy to our Client and their representative's, our sub-contractors, our suppliers and all persons working for or on behalf of the organisation, to promote environmental awareness, to gain their support to meet our aims.

All employees are encouraged to participate in the improvement to and maintenance of the environmental performance and to assist with achievement of the objectives. They are given training, instruction and guidance to ensure that they fully understand their roles within it, the directives set by it and the competence expected.

WORKING IN PARTNERSHIP

We will consult with Local and National Government bodies, enforcing and regulatory authorities, and specialists to seek advice and assistance towards achievement of our Environmental Management Programme to its full potential. We will, at all times, comply with regulations, legislation, codes of practice and other requirements associated with the Company and its' operations. Where no laws, regulations or codes of practice exist, we will develop our own standards to allow for the best practicable and financially viable environmental option, not entailing significant and detrimental costs to the Company, whilst considering public, local and interested parties opinions.

Managing Director

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